Colchester Public Schools
Application for Approval of Field Trip

Overview: This form must be completed by all staff to request approval of a field trip.

Directions:

1. Complete the form attaching all applicable documentation and submit to your administrator. The application must be submitted **at least two weeks prior for in-state** field trips, and t**wo weeks and two months prior for out-of-state** trips.
2. The Administrator will recommend or not recommend. If approved, the form must be sent to the Superintendent.
3. The Superintendent will either recommend or not recommend and will bring to the Board of Education if the request is for an out-of-state field trip.
4. If applicable, the Board of Education reviews and makes the final decision.

Today's Date: 3/15

Field Trip Information

Applicant Name: Marinne Cheney	**Method of Transportation:** Coach Bus
School: ~~Choose School~~ BA	**Bus Service Number(s)** *(if applicable)*:
Grade(s) and Group(s): Chamber and Women's Choirs	**Number of Students:** 48
Date(s) of Trip: May 18 2022	**Number of Day(s) of Trip:** 1
Event: Travel to Broadway to see Wicked	
Destination: Gershwin Theater	**Phone Number:** Teacher cell below
Address (for each destination): 222 w 51st ST	**State:** NY
Time of Departure From School: 6:30 AM **Time of Arrival Back at School:** 10:00 PM	**Special Clothing and/or Equipment Required:** None

Student Cost Information

***Cost to Student:** $ 210.00	**Suggested Student Pocket Money:** $ 20.00

Supervision Information (List names of all employees, other chaperones, and cell phone number for each)

1. **Name:** Marinne Cheney	**Cell Phone:** [redacted]
2. **Name:**	**Cell Phone:**

List all adult chaperones: Ratio of adult chaperones to students must be at least: 1:5 for Grades K-2, 1:8 for Grades 3-5; 1:10 for Grades 6-8; and 1:15 for Grades 9-12 (one-day trips) or 1:10 (overnight trips)

TBD: Jen Kollwitz and Ashley Zaugg

Administrator Signatures

Applicant Signature Marinne Cheney

Administrator's Signature ☑ Recommended ☐ Not Recommended

Superintendent's Signature ☑ Recommended ☐ Not Recommended

Board of Education (if applicable)

Board of Education Meeting Date:	☐ Recommended ☐ Not Recommended

Bus Information

Bus Reservation Date:	**Price of Bus(es): $**

*If a trip to a foreign country, please complete and attached the CIRMA insurance application and notify parents of coverage

Field Trip Instructional Plan

Colchester Public Schools

Field Trip Location(s): See Attached Plan

Reference Check: Visited site on:_____ *or* Spoke with: _____

Name:_____ **Grade/Group**: _____
(Teacher(s) completing this form)

Instructional Focus of Trip

- **This field trip is directly related to curriculum** ☐ Yes ☐ No
- **Curriculum Unit(s):**
- **Specific Curriculum Standards Addressed by Field Trip** (please refer to CT Core and disciplinary standards)**:**

- **Assessment of Student Learning** (describe or attach the work students will complete upon their return to convey the learning)**:**

Trip Agenda/Activities: List/attach entire break out of times for each day. Include travel time and all activities. Attach additional sheet if needed.

DATE/TIME	LOCATION	ACTIVITY

Approvals:

P Burns	3/16/22	☑ Approved	☐ Denied
Department Chair (High School Only)	Date		
	3/18/22	☑ Approved	☐ Denied
Principal	Date		
	3/18/22	☑ Approved	☐ Denied
Director of Teaching and Learning	Date		

Field Trip Cost Form

Date(s) of Trip:

Event: Travel to Broadway to see Wicked

M&J Bus(es) ONLY

Number of Students:

Estimated Hours for trip:
(Add 1 hour pre/post trip)

Number of Buses:

Per Student Calculations:

	M&J Bus(es) ONLY	Coach Bus(es) ONLY
Admission per student:		
Miscellaneous Fees per student:		
Total admission and miscellaneous fees:		
Cost of Bus		
Total Field Trip ***Cost per Student:**		

Additional Costs:

Number of Substitute Teachers	1
Rate per Day	
Special Education costs	
Cost Associated if Nursing Required	
Total ***Cost to District:**	0
Total ***Cost of Trip:**	0

Alternate funding for trip provided by: Choir Activity Account and fundraisers.

***Insert these costs on the accompanying Field Trip Application**

Form updated 5.27.21

Field Trip Instructional Plan

Field Trip Location: Wicked on Broadway, NYC

Reference Check: N/A

Name: Marinne Cheney **Grade/Group**: Chamber and Women's Choirs

# of students: 40-48 **Cost to student:** $210.00 (All students can attend regardless of ability to pay because fundraisers have happened in the past and will continue to happen this year.)

Curriculum Unit: Listening and Responding to a live performance.

Specific Curriculum Standards Addressed by Field Trip:

According to the National Music Standards:

-Under the **Performing** Category

- Analyze the structure and context of varied musical works and their implications for performance.

- Under the **Responding** Category
  - Analyze how the structure and context of varied musical works inform the response.
  - Interpret: Support an interpretation of a musical work that reflects the creators'/performers' expressive intent.
  - Evaluate: Support personal evaluation of musical works and performance(s) based on analysis, interpretation, and established criteria.

Assessment of Student Learning:

-Students will listen to excerpts of the music prior to watching the show in order to begin analyzing the implications for performance.

-Students will study, analyze, and sing a piece from this show in the Pop's Concert in June.

-After seeing the show we will have an informal discussion about the music including how the context around the creation of the pieces informed their response to the performances of the pieces. How the performers' interpretation, stage presence, dynamic contrast, musicality, and acting all contributed to the musical intent. Whether the musical choices were appropriate for this context.

COVID Safety Measures

-Wear a mask while inside the venues.

Trip Agenda: Wednesday, May 18

6:30 AM	Depart Bacon Academy
10:00 am	Approximate arrival in Times Square
11:30 am	Lunch at Bubba Gumps or similar (included)
1:00 pm	Group will walk over to the theatre
2:00 pm	"TBA" Show time for Wicked
5:00 pm	Depart theatre for Bacon Academy with a dinner stop enroute
10:00 pm	Approximate arrival at Bacon Academy